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| TC250/SC7/EG0 Notes | | | | | | 28th August 2013 | | |
| 9.00 GMT/10.00 CET | | |
| Teleconference | | |
| Meeting called by: | Andrew Bond (AB) | Notes by: | | | | Mark Lurvink (ML) | | |
| Invited attendees: | AB, Adriaan van Seters (AS), Bernd Schuppener (BS), Roger Frank (RF) | | | | | | | |
| Apologies: | Mark Lurvink | | | | | | | |
| Pre-meeting documents: | TC 250/EG 0 Notes of Meeting 2013-06-24  Principles for revision | | | | | | | |
| Agenda Items | | | | | | | | |
| Topic | | | | Presenter | | | Time Allotted (mins) | |
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| 1. Notes of previous EG0 meeting on 24th June | | | ML | | 5 | | |
| 1. Preparation for TC250/CG Meeting 9-10 Sep 2013: Pisa | | | AB | | 15 | | |
| 1. Principles for handling future revisions | | | BS | | 5 | | |
| 1. Workgroup for Evolution | | | AB | | 20 | | |
| 1. Anchors – progress of prEN1997-1-A2 | | | AB | | 15 | | |
| 1. Future meetings (to note)   9-10 Sep 2013: TC250/CG meeting: Pisa  17-18 Oct 2013: TC250/SC7/Experts meeting: Vienna | | | AB | | 5 | | |
| 1. Any other business | | | (All) | | 5 | | |
| 1. Dates of next meetings   (to confirm) Tue 17th Sep 2013  (to arrange) Tue 29th Oct 2013 | | | (All) | | To note | | |
| Notes of meeting | | | | | | | | |

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| **Action** | | **By** | **Due by** |
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|  | The notes of the previous meeting were approved. |  |  |
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| 19 | EG7 and EG0 to make a proposal for requesting funding for preliminary harmonization of 'pile design'. | AB | 20120927 |
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| 47 | ML to check maximum budget for tenders | ML | 20130828 |
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| 63a | ML to share CEN internal standards drafting regulations. | ML | 20130828 |
| 63b | BS to prepare an example of the code showing the principles for revision | BS | 20130828 |
| 63c | Principals to be discussed at length, AB to add to agenda, All to prepare. | ALL | 20130828 |
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| 70 | Scopes and deliverables of EG's need to be checked in relation to the specific mandate response. EG0 will need to identify where EG's may not be able to deliver and step in if needed. Setup and memberships of the EG's should be evaluated, including EG0. EG0, 5, 6, 7, 10 and 11 were picked for evaluation. | ALL | 20130828 |
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| 72 | ML to make a list of current liaisons with other TC's/SC's. | ML | 20130828 |
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| 73 | ML to prepare a list with members currently enlisted in WG1 "Evolution Groups" | ML | 20130828 |
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| 74 | AB to send out chairman's report, updating on chairman's elections, TC 250 meeting, formation of WG and WG1/experts meeting. | AB | 20130701 |
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| 75 | EG's should focus on deliverables (keep/change/remove/add). Progress report to follow in October, final report in march 2014. Restructure if needed in relation to taskgroups (standard writing teams) in march 2014 if needed.  AB to inform chairman and secretaries of EG's on timetable and focus for EG's, EG0 to prepare necessary structural changes. | AB ALL | 20130701 20131017 |
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| 76 | Reuse of Dublin Workshop? AvS to check for the Netherlands. | AVS | 20130828 |
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| 77 | The proposed response to the UAP Comments on Section 8 Amendment was discussed, amended and agreed. ML to issue this response to CEN for publication. | ML | 20130906 |
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| 78 | Discussion of forthcoming CG meeting in Pisa. AB said it is very important to have an agreed set of drafting rules for the PTs, when they start their work. RF was keen to keep the distinction between P and AR. |  |  |
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| 79 | AB will table BS’s/EG2’s proposals ‘Principles for revision of Eurocode 7’ at the CG meeting in Pisa. BS to re-circulate latest version of that proposal | BS/AB | 2013/09 |
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| 80 | Discussed need to restructure the Evolution Groups. AvS will prepare a proposal for discussion at the next meeting | AvS | 2013/09/17 |
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| 81 | AB to recirculate SC7’s Mandate Respose to all member of EG0 | AB | 2013/09/01 |
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| 82 | AB to send Chairman’s Newsletter to all EG members renminding them about the Vienna meeting (and the miss-3-meetings-and-you-are-dropped rule) |  |  |
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|  | Dates of next meeting(s):  **Tue 17 Sep at 10.00 CET, 9.00 GMT**  **Tue 29 Oct at 10.00 CET, 9.00 GMT**  (to be confirmed next meeting) |  |  |