|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| TC250/SC7/EG0 Notes | | | | 29th October 2013 | | |
| 9.00 GMT/10.00 CET | | |
| Teleconference | | |
| Meeting called by: | Andrew Bond (AB) | Notes by: | | Mark Lurvink (ML) | | |
| Invited attendees: | AB, AS, Bernd Schuppener (BS), Roger Frank (RF), ML | | | | | |
| Apologies: | Adriaan van Seters (AS) | | | | | |
| Pre-meeting documents: | TC 250/EG 0 Notes of Meeting 2013-09-17 | | | | | |
| Agenda Items | | | | | | |
| Topic | | | Presenter | | Time Allotted (mins) | |
|  | | | | | | |
| 1. Notes of previous EG0 meeting | | | ML | | 5 |
| 1. WG1 Vienna Meeting | | | AB | | 15 |
| 1. Appointment of project team pre-selection panel | | |  | | 15 |
| 1. Phase 1 tasks specifications for contracting | | |  | | 20 |
| 1. Principles for future revisions | | |  | | 15 |
| 1. WG for Evolution | | | AS | | 20 |
| 1. Anchors – progress of prEN1997-1-A2 | | | AB | | 5 |
| 1. Future meetings (to note)   5 Nov TC 250/WG 7 (EN 1990)  14-15 Nov TC 250 Delft  3-4 April TC 250/SC 7 Bern | | | AB | | 10 |
| 1. Any other business | | | (All) | | 5 |
| 1. Dates of next meetings   (to confirm) 25th Nov 2013  (to arrange) 16th Dec 2013 | | | (All) | | To note |
| Notes of meeting | | | | | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Action** | | **By** | **Due by** |
|  | Breitshaft should be written as Breitschaft. The notes of the previous meeting were approved. |  |  |
|  |  |  |  |
| 72 | ML to make a list of current liaisons with other TC's/SC's (use TC 250's list). | ML | 20131029 |
|  |  |  |  |
| 73 | ML and AB to address WG1 Expert registration issues from NSB's at TC 250 level. | ML | 20131114 |
|  |  |  |  |
| 76 | Rerun Dublin Workshop? AvS to check for the Netherlands. | AVS | 20131029 |
|  |  |  |  |
|  | Pre-selection team will be under chairmanship of SC7 chairman. The team shall be kept small and tasked to advise chairman on selection of project team members and leaders. They shall be of outstanding, well known and respected international standing. They shall not be involved in phase one tasks directly or indirectly. A good balance between north, south, east, west and central Europe shall be sought. Further specifications may come from TC 250 Delft meeting.  The following have have been approached and have agreed to serve on the Panel: Norbert VOGT (DEU), Ivan VANICEK (CZE), Giuseppe SCARPELLI (ITA), and Roger FRANK (FRA). EG0 approved their appointment. |  |  |
| 83a | ML to contact TC 250 chair and secretary for details for TC 250 meeting. | ML | 20140101 |
| 83b | AB to contact potential pre-selection members for interest. | AB | 20140101 |
|  |  |  |  |
| 84 | Current specifications in Mandate response very Brief. AvS with AB and ML to expand these for discussion in EG0. If time allows to be put forward for agreement by decision in SC 7 in Bern. Starts after TC 250 Delft meeting. | AvS, AB, ML | 20140301 |
|  |  |  |  |
|  |  |  |  |
| 85 | The Evolution Groups as they are now will be done with their current task at the start of the execution of the mandate. This will be done in phases, thus some groups will be done before others. Because of the expertise and energy the Evolution groups have put into the work it is considered wise to keep those members who are willing on board as an advisory or review panel. There are some considerations to this:  1) decisions on the acceptance of the final texts are made within SC 7;  2) members of the task groups are bound by a contract, advisory panels or review boards (or whatever their name will be) cannot change or interfere with that;  3) there is not a direct 1 on 1 relation between an Evolution group and a task, several Evolution groups may be involved - as AvS has shown last meeting;  4) what would be the precise role/function of the group;  5) what would be the correct organisational (CEN) structure;  WG's corresponding 1 to 1 with the project teams may be an option, it would however involve assigning convenors, secretariats and (possible) additional meetings. One WG assigned with the task of advising/reviewing could be an alternative. In all cases involvement from all countries NSB's is important and should be taken into consideration. | ALL | 20140301 |
|  | All to consider and elaborate. Eventually to be proposed to SC 7 for decision. |  |  |
|  |  |  |  |
| 87 | ML to write down notes of Vienna meeting. | ML | ASAP |
|  |  |  |  |
| 88 | ML to ask TC 250 secretary on Amd 1 progress. | ML | ASAP |
|  |  |  |  |
| 89 | AB to address EQU in TC 250/WG 7 (EN 1990 group). | AB | 20131105 |
|  |  |  |  |
|  | Dates of next meeting(s):  **Mon 25 Nov at 10.00 CET, 9.00 GMT**  **Mon 16 Dec at 10.00 CET, 9.00 GMT** (to be confirmed next meeting) |  |  |