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| TC250/SC7/EG0 Notes | | | | | | 18th December 2013 | | |
| 13.00 GMT/14.00 CET | | |
| Teleconference | | |
| Meeting called by: | Andrew Bond (AB) | | Notes by: | | | Mark Lurvink (ML) | | |
| Invited attendees: | AB, AS, Bernd Schuppener (BS), Roger Frank (RF), Adriaan van Seters (AS), ML | | | | | | | |
| Apologies: |  | | | | | | | |
| Pre-meeting documents: | TC 250/EG 0 Notes of Meeting 2013-11-25  Draft agenda 29th meeting Bern  List of Liaisons  SC7 Phase 1 tasks from mandate response  Revision EC7v1  Task 1+2 Projectteams Revision EC7 | | | | | | | |
| Agenda Items | | | | | | | | |
| Topic | | | | | Presenter | | Time Allotted (mins) | |
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| 1. Notes of previous EG0 meeting on 25th Nov | | ML | | 5 | | | |
| 1. Appointment of PT Selection Panel | | AB | | 5 | | | |
| 1. Specification for PT work | | AvS | | 10 | | | |
| 1. TC250/CAP on ease-of-use | | AB | | 5 | | | |
| 1. Workgroup for Evolution | | AvS | | - | | | |
| 1. Anchors – publication of EN1997-1-A2 | | ML | | 5 | | | |
| 1. Liaison with SC8 | | AB | | 5 | | | |
| 1. Future meetings (to note)   3-4 April TC 250/SC 7 Bern  6-7 March TC 250/CG (tbc)  19/20 May TC 250 London  6/7 November TC 250/SC 7/WG 1 (tbc)  20-21 November TC 250 (tbc)  2-3 April 2015 TC 250/SC 7 (tbc) | | AB | | 5 | | | |
| 1. Any other business | | (All) | | 5 | | | |
| 1. Dates of next meetings   (to confirm) Mon 13th Jan 2014, 10am CET  (to arrange) Mon 10th Feb 2014, 10am CET | | (All) | | To note | | | |
| Notes of meeting | | | | | | | | |

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| **Action** | | **By** | **Due by** |
|  | The notes of the previous meeting were approved. |  |  |
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| 72 | AB to write John Powell for candidate liaison TC 341 | AB | 20140113 |
|  | ML to look up chairman TC 189, AB to write for candidate liaison | ML,AB | 20140113 |
|  | O. Muller or P. Croce as liaison officer for SC7 in TC 288? |  |  |
|  | AB and BS to contact their NSB for liaison officers for SC7 in TC 396 | AB, BS | 20140113 |
|  | Scarpelli to be reaffirmed liaison officer for SC7 in SC 8 |  |  |
|  | Orr to be reaffirmed liaison officer for SC7 in ISSMGE/ETC 10 |  |  |
|  | Simpson to be reaffirmed liaison officer for SC7 in ISSMGE/TC 205 |  |  |
|  | ML and AB to prepare draft resolution for Bern | AB, ML | 20140113 |
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| 83b | AB to inform TC 250 secretary on SC7 completion of pre-selection panel, CC to ML for information to SC 7. | AB, ML | 20140101 |
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| 84 | AvS to reiterate on specifications for PT1 and PT2. Word “Chapter” to change to “Section”, include subtasknumbers, titles and descriptions of Mandate response. Deliverable unless otherwise noted: “Scientific and Technical recommendation to/on …”. All to comment. | AvS, ALL | 20140301 |
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| 85 | ML and AB to make draft resolution on changing and merging EG’s to review teams when needed, under scrutiny of EG0. | ML, AB | 20140301 |
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| 87 | ML to write down notes of Vienna meeting, AB to send presentations. | ML, AB | ASAP |
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| 90 | AB to check (with CAP - Breitschaft ?) where partial factors should go – EN 1990 or in material parts. | AB | 20140301 |
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| 91 | ML to check procedure on systematic reviews (timeframe, etc.). Put out CIB for systematic review on earliest convenience. Results to be used in phase 1 work. | ML | 20131216 |
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| 92 | AB to send out a chairman’s newsletter, including update on timetable and work programme (final EG reports for phase 1 tasks to be received before Bern meeting) | AB | 20140101 |
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| 94 | AvS + AB to propose calculation models to EG10 for discussion. | AB+AvS | ASAP |
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| 96 | Questionnaire from EG5 to be re-raised at HG Bridges | RF | - |
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| 97 | BS to ask Vrettos on impressions SC8 meeting ISPRA. | BS | 20140113 |
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| 98 | AB to raise question of position of tunnelling in Eurocodes at CG meeting. | AB | 20140306 |
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| 99 | ML to delete 1.12 from agenda, add CAP to 1.8, remove names from 3.3 to 3.5. | ML | 20140113 |
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| 100 | AB to ask TC 250 secretary on meaning of “consultation in January” | AB | 20140113 |
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|  | Dates of next meeting(s):  **Mon 13 Jan at 10.00 CET, 9.00 GMT**  **Mon 10 Feb at 10.00 CET, 9.00 GMT** (to be confirmed next meeting) |  |  |